



CITY OF LEON VALLEY
INTEROFFICE MEMORANDUM

DATE: May 1, 2020
TO: Mayor Chris Riley and City Council Members
FROM: Kelly Kuenstler, City Manager
SUBJECT: Pre-City Council Meeting Report

Human Resources

- Vacant Positions
 - Open Records Request Coordinator – Welcome Anna Federico from the Planning and Zoning Department

Court

MOST COMMON TYPE OF TRANSACTION	# OF TRANSACTION FROM APR 1ST 2020 – APR 28TH 2020
UTILITY PAYMENTS	826
UTILITY NEW SERVICE	9
PERMITS COM DEV	57
COURT	39
RLC FINES	16
RLC LATE FEES	5
IMPOUND LOT FEES	8
TOWING FEES PAYABLE	8
GARAGE SALE	0
MESCELLANEOUS	29
TOTAL	TOTAL 997

Public Works

- Projects:
 - The LC-17 Flood Project has been scaled down due to the Corona Virus. Our Crew has poured another section of concrete in front of the Fire Station. The Crew will now start on the third portion of the project.
 - The streets for the FY 2020 Street Maintenance Project have been chosen, and bid documents are expected to be bid mid-May.
 - The rehabilitation of the Grass Hill elevated tank will be re-bid in October, due to the high water usage expected from residents during the summer months, from quarantine and stay home orders.
 - The new crosswalk project along Huebner and Poss Roads will start at the end of May. The contractor is ordering the materials and will start work by changing out the signal head in the left

turn lane on Huebner at Evers, allowing signal-controlled left turns. This should ease traffic flow at that intersection.

- The City will be receiving \$1,346,000 from Bexar County to complete a flood remediation project in the Seneca West area. Surveying and engineering have begun, and plans are being developed.
- Staff has finalized water and sewer main replacement plans and is consulting with our rate consultant on how to pay for these needed improvements. We expect to take these findings to a City Council meeting in October.
- We submitted a Bexar County CDBG grant request to replace water and sewer mains on Settler's Ridge.
- The City Engineer has prepared an irrigation and planting plan for the vacant lot at Peachtree and Poss. We are requesting quotes for this work.
- The sidewalk contractor has completed the construction of the sidewalk from Canterfield to the Silo Park, with the exception of some handrails. They have started on the construction of the sidewalk on Evers near Seneca.
- Bexar County is installing HALT flood gates along Evers and Poss Roads. The concrete pads have been poured. These new gates will flash, open, and close on their own as they sense floodwaters rising.
- The low water crossing at Rimkus Park has been modified to allow for additional water flow. This work will alleviate the algae growth we saw last year.
- Mowing in Zone 3 (Bandera Road).
- Repaired sewer clog on Poss at Grissom.
- Repairing curbstop in Canterfield
- Mowed and cleared at both well sites.

Police Department

Please see below the information on police activity over the listed period.

- Arrest
 - 3-30-20 – 5300 Cilantro Pl. – Curfew Violation – One Arrested/Cited/Released
 - 3-31-20 – 6900 Bandera Rd. – Public Intoxication – One Arrested/Released at Detox Unit
 - 4-01-20 – 7300 Whithers Ln. – Public Intoxication – Arrested/Cited/Released
 - 4-01-20 – 5400 Grissom Rd. – Suspicious Conduct – One Arrested for Evading Arrest/ Felony, One Arrested for Evading Arrest-Misdemeanor, One Active Warrant Cleared
 - 4-02-20 – 7100 Bandera Rd. – Criminal Mischief – One Arrested for Offense
 - 4-02-20 – 5400 Nutmeg Trl. – Narcotics Violation – One Arrested/Cited/Released for Possession of Narcotics Paraphernalia
 - 4-05-20 – 5300 Cilantro Pl. – Emergency Detention – One Arrested/Released at Hospital
 - 4-07-20 – 6600 Bandera Rd. – Traffic Stop – One Arrested for Driving While Intoxicated – Vehicle Impounded
 - 4-10-20 – 6400 Bandera Rd – Emergency Detention – One Arrested/Released at Hospital
 - 4-11-20 – 5900 Bandera Rd – Traffic Stop – One Cited/Released - Vehicle Impounded
 - 4-11-20 – 5600 Evers Rd. – Emergency Detention – One Arrested/Released at Hospital
 - 4-12-20 – 5400 Nutmeg Trl. – Narcotics Violation – One Arrested/Cited/Released for Possession of Narcotics Paraphernalia
 - 4-12-20 – 6500 Evers Rd. – Traffic Stop – One Cited/Released – Vehicle Impounded
 - 4-15-20 – 6600 Bandera Rd. – Traffic Stop – One Cited/Released – Vehicle Impounded
 - 4-16-20 – 5600 Evers Rd. – Emergency Detention – One Arrested/Released at Hospital
 - 4-17-20 – 6900 Forest Meadow – Assault – One Arrested for Offense
 - 4-17-20 – 6500 Charles Field – Emergency Detention – One Arrested/Released at Hospital
 - 4-17-20 – 7000 Forest Grove – Emergency Detention – One Arrested/Released at Hospital
 - 4-17-20 – 5300 Cilantro Pl. – Emergency Detention - One Arrested/Released at Hospital

- 4-19-20 – 6200 Bandera Rd. – Narcotics Violation – One Arrested for Possession of Controlled Substance
- 4-21-20 – 6100 Wurzbach Rd. – Emergency Detention – One Arrested/Released at Hospital
- 4-23-20 – 6600 Grist Mill – Traffic Stop – One Arrested for Possession of a Controlled Substance – Vehicle Impounded
- 4-25-20 – 6100 Bandera Rd. – Public Intoxication – One Arrested/Released at Detox Unit
- 4-26-20 – 5900 Wurzbach Rd. – Traffic Offense – One Cited/Released – Vehicle Impounded
- Significant Calls
 - 3-30-20 – 6600 Poss Rd. – Alarm
 - 3-30-20 – 6300 Bandera Rd. – Alarm
 - 3-30-20 – 6500 Sawyer Rd. – Burglary of a Habitation
 - 3-30-20 – 5600 Grissom Rd. – Burglary of a Habitation
 - 3-30-20 – 6200 Bandera Rd. – Suspicious Vehicle
 - 3-30-20 – 6900 Bandera Rd. – Suspicious Person
 - 3-30-20 – 5300 Bandera Rd. – Disturbance
 - 3-30-20 – 5300 Cilantro Pl. – Suspicious Person
 - 3-30-20 – 6500 Bandera Rd. – Found Open Door
 - 3-30-20 – 6900 Bandera Rd. – Disturbance
 - 3-30-20 – 5600 Evers Rd. – Crash
 - 3-30-20 – 7400 Horse Tail – Alarm
 - 3-30-20 – 6400 Evers Rd. – Violation of City Ordinance (Parking)
 - 3-31-20 – 6900 Bandera Rd. – Crash
 - 3-31-20 – 6100 Bandera Rd. – Alarm
 - 3-31-20 – 7100 Huebner Rd. – Crash
 - 3-31-20 – 6600 Bandera Rd. – Alarm
 - 3-31-20 – 5900 Forest Knoll – Disturbance
 - 3-31-20 – 6000 Grissom Rd. – Disturbance
 - 3-31-20 – 6000 Grass Hill Dr. – Disturbance
 - 3-31-20 – 6200 Grissom Rd. – Suspicious Person
 - 3-31-20 – 6500 Bandera Rd. – Alarm
 - 3-31-20 – 7000 Bandera Rd. – Alarm
 - 3-31-20 – 7000 Forest Pine – Alarm
 - 3-31-20 – 7000 Bandera Rd. – Alarm
 - 3-31-20 – 7400 Linkview – Alarm
 - 4-01-20 – 7400 Linkview – Alarm
 - 4-01-20 – 5600 Evers Rd. – Burglary of a Vehicle
 - 4-01-20 – 5600 Evers Rd. – Criminal Mischief \$750 < \$2500
 - 4-01-20 – 7000 Forest Way – Disturbance
 - 4-01-20 – 5300 Cilantro Place – Assault Contact
 - 4-01-20 – 6400 Bandera Rd. – Crash
 - 4-01-20 – 5600 Evers Rd. – Criminal Trespass
 - 4-01-20 – 5300 Cilantro Place – Burglary of a Vehicle
 - 4-01-20 – 7300 Crownpiece – Alarm
 - 4-02-20 – 5400 Cilantro Pl. – Suspicious Vehicle
 - 4-02-20 – 6100 Forest Timber – Found Open Garage Door
 - 4-02-20 – 5900 Wurzbach Rd. – Disturbance
 - 4-02-20 – 6800 Evers Rd. – Suspicious Vehicle
 - 4-02-20 – 7100 Bandera Rd. – Criminal Mischief \$750 – \$2500
 - 4-03-20 – 5300 Cilantro Place – Burglary of a Vehicle
 - 4-03-20 – 7100 Bandera Rd. – Disturbance
 - 4-03-20 – 7400 Linkview – Alarm

- 4-03-20 – 5600 Bandera Rd.– Disturbance
- 4-03-20 – 6200 Grissom Rd. – Disturbance
- 4-03-20 – 5400 Bandera Rd. – Violation of a City Ordinance (Parking)
- 4-03-20 – 7200 Gum Tree – Violation of a Protective Order
- 4-04-20 – 6400 Grissom Rd. – Alarm
- 4-04-20 – 6800 Bandera Rd. – Crash
- 4-04-20 – 6800 Huebner Rd. – Found Open Door
- 4-03-20 – 5600 Bandera Rd. – Alarm
- 4-03-20 – 6700 Timberhill – Disturbance
- 4-03-20 – 6200 Bandera Rd. – Alarm
- 4-04-20 – 6400 El Verde Rd. – Suspicious vehicle
- 4-04-20 – 6200 Grissom Rd – Disturbance
- 4-04-20 – 6600 Bandera Rd – Alarm
- 4-04-20 – 5400 Wurzbach Rd. – Disturbance
- 4-04-20 – 5500 Bandera Rd. – Alarm
- 4-04-20 – 5500 Bandera Rd. – Alarm
- 4-05-20 – 6100 Wurzbach Rd. – Theft \$2500 < \$30k
- 4-05-20 – 6400 Bandera Rd. – Suspicious Person
- 4-05-20 – 5600 Grissom Rd. – Suspicious Person
- 4-05-20 – 5900 Wurzbach Rd. – Disturbance
- 4-05-20 – 6300 Rue Marielyne – Disturbance
- 4-05-20 – 6200 Echo Hill – Suspicious Person
- 4-05-20 – 5500 Bandera Rd. – Alarm
- 4-05-20 – 5600 Evers Rd. – Criminal Mischief
- 4-05-20 – 7000 Forest Park – Apparent Sudden Death
- 4-05-20 – 6400 Bandera Rd. – Criminal Trespass
- 4-06-20 – 5400 Nutmeg Trl. – Burglary of a Vehicle
- 4-06-20 – 5600 Bandera Rd. – Crash
- 4-06-20 – 6400 Pacer Trl. – Disturbance
- 4-06-20 – 6400 Bandera Rd.– Theft
- 4-06-20 – 7100 Forest Brook – Disturbance
- 4-06-20 – 7000 Settler Ridge – Suspicious Person
- 4-06-20 – 6000 Bandera Rd. – Runaway
- 4-06-20 – 6500 Bandera Rd. – Crash
- 4-06-20 – 7100 Bandera Rd. – Deadly Conduct
- 4-06-20 – 6600 Bandera Rd. – Criminal Mischief
- 4-06-20 – 5800 Bandera Rd. – Criminal Mischief
- 4-06-20 – 5600 Evers Rd. – Criminal Mischief
- 4-07-20 – 6800 Huebner Rd. – Theft
- 4-07-20 – 5600 Evers Rd. – Theft
- 4-07-20 – 5600 Evers Rd. – Theft
- 4-07-20 – 6300 Bandera Rd. – Crash
- 4-07-20 – 5000 Timberhill Dr. – Alarm
- 4-07-20 – 6300 Evers Rd. – Suspicious Person
- 4-07-20 – 7500 Linklea – Disturbance
- 4-07-20 – 6300 Rue Marielyne – Disturbance
- 4-07-20 - 6300 Rue Marielyne – Disturbance
- 4-07-20 – 6400 Bandera Rd. – Suspicious Person
- 4-07-20 – 5600 Evers Rd. – Suspicious Person
- 4-07-20 – 6600 Bandera Rd. – Crash
- 4-07-20 – 7500 Linkview – Apparent Sudden Death

- 4-07-20 – 5500 Bandera Rd. – Crash
- 4-07-20 – 6000 Forest Shadow – Welfare Check
- 4-07-20 – 5600 Bandera Rd. – Welfare Check
- 4-07-20 – 7100 Forest Brook – Violation of City Ordinance (Parking) x3
- 4-08-20 – 6600 Cades Cove – Disturbance
- 4-08-20 – 7000 Settlers Ridge - Disturbance
- 4-08-20 – 6600 Cades Cove – Assault Bodily Injury
- 4-08-20 – 7100 Linkcrest – Alarm
- 4-08-20 – 5400 Nutmeg Trl. – Burglary of a Vehicle
- 4-08-20 – 7500 Linkmeadow – Disturbance
- 4-08-20 – 5600 Grissom Rd. – Harassment
- 4-08-20 – 5700 Wurzbach Rd. – Crash
- 4-09-20 – 6500 Bandera Rd. – Burglary of a Building
- 4-09-20 – 6100 Bandera Rd. – Crash
- 4-09-20 – 5600 Evers Rd. – Burglary of a Vehicle
- 4-09-20 – 5900 Bandera Rd. – Crash
- 4-09-20 – 6300 Parsley Hill – Suspicious Vehicle
- 4-09-20 – 6600 Bandera – Suspicious Vehicle
- 4-09-20 – 5600 N.W. Loop 410 – Crash
- 4-09-20 – 6700 Forest Bend N. – Forgery
- 4-10-20 – 5700 Bandera Rd. – Crash
- 4-10-20 – 6600 Bandera Rd – Alarm
- 4-10-20 – 6000 Bandera Rd – Alarm
- 4-10-20 – 5600 Evers Rd. – Disturbance
- 4-10-20 – 5900 Wurzbach Rd. – Disturbance
- 4-10-20 – 6600 Forest Dell – Disturbance
- 4-10-20 – 6800 Bandera Rd. – Criminal Trespass
- 4-10-20 – 6500 Bandera Rd. – Crash
- 4-10-20 – 6900 Bandera Rd. – Credit/Debit Card Abuse
- 4-10-20 – 6300 Evers Rd. – Violation of City Ordinance (Inoperable Vehicle)
- 4-11-20 – 6300 Pickering – Theft
- 4-11-20 – 5600 Evers Rd. – Criminal Mischief \$100 < \$750
- 4-11-20 – 5900 Wurzbach Rd. – Theft \$100 < \$750
- 4-11-20 – 6300 Bandera Rd. – Alarm
- 4-12-20 – 6100 Bandera Rd. – Theft < \$100
- 4-12-20 – 6300 Evers Rd. – Disturbance
- 4-12-20 – 6300 Bandera Rd. – Alarm
- 4-12-20 – 6400 Bandera Rd. – Disturbance
- 4-12-20 – 7400 Linkview – Disturbance
- 4-12-20 – 6200 Grissom Rd. – Disturbance
- 4-12-20 – 5600 Evers Rd. – Disturbance
- 4-12-20 – 6600 Poss Rd. – Alarm
- 4-12-20 – 6300 Bandera Rd. – Alarm
- 4-13-20 – 6700 Bandera Rd. – Crash
- 4-13-20 – 6800 Bandera Rd. – Criminal Trespass
- 4-13-20 – 6100 Wurzbach Rd. – Terroristic Threats
- 4-13-20 – 4900 N.W. Industrial – Alarm
- 4-13-20 – 7200 Bandera Rd. – Crash
- 4-13-20 – 7000 Forest Pine – Disturbance
- 4-13-20 – 6100 Wurzbach Rd. – Burglary of a Building
- 4-13-20 – 7100 Huebner Rd. – Welfare Check

- 4-13-20 – 6700 Forest Grove – Violation of City Ordinance (Parking)
- 4-13-20 – 6700 Timberhill – Burglary of a Vehicle
- 4-14-20 – 6400 Bandera Rd.– Theft \$100 < \$750
- 4-14-20 – 6900 Bandera Rd.– Forgery
- 4-14-20 – 7100 Bandera – Suspicious Activity
- 4-14-20 – 5900 Forest Ledge – Suspicious Person
- 4-14-20 – 5800 Bandera Rd. – Crash
- 4-14-20 – 5600 Bandera Rd. – Crash
- 4-14-20 – 7106 Bandera Rd. – Theft
- 4-15-20 – 6700 Strawberry Park – Suspicious Activity
- 4-15-20 – 6200 Grissom Rd. – Disturbance
- 4-15-20 – 5600 Evers Rd. – Suspicious Person
- 4-15-20 – 6300 Echo Hill – Theft of Mail
- 4-15-20 – 5600 Bandera Rd.– Burglary of a Building
- 4-16-20 – 6600 Sawyer Rd. – Criminal Trespass
- 4-16-20 – 6100 Forest Timber – Disturbance
- 4-16-20 – 5900 Forest Rim – Found Open Door
- 4-16-20 – 7000 Forest Meadow – Found Open Door
- 4-16-20 – 6500 Sun Creek – Found Open Door
- 4-16-20 – Walking Gait at Trace Buckle – Suspicious Vehicle
- 4-16-20 – 6100 Bandera Rd. – Disturbance
- 4-16-20 – 6800 Bandera Rd. – Alarm
- 4-16-20 – 6500 Adair Dr. – Alarm
- 4-16-20 – 5600 Bandera Rd. – Crash
- 4-16-20 – 6600 Huebner Rd. – Alarm
- 4-17-20 – 6500 Bandera Rd. – Hit and Run Crash
- 4-17-20 – 6000 Cammie Way – Runaway
- 4-17-20 – 6000 Grissom Rd. – Disturbance
- 4-17-20 – 5600 Poppy Seed – Disturbance
- 4-17-20 – 6600 Huebner Rd. – Suspicious Person
- 4-17-20 – 5500 Bandera Rd. – Theft of Service \$750-\$2500
- 4-17-20 – 6800 Poss Rd. – Suspicious Vehicle
- 4-17-20 – 6500 Forest Haven – Welfare Check
- 4-17-20 – 6200 El Verde – Theft \$2500 < \$30,000
- 4-17-20 – 7000 Bandera Rd. – Burglary of a Building
- 4-17-20 – 7000 Millstream – Theft of a Vehicle
- 4-18-20 – 6200 Stirrup Ln. – Disturbance
- 4-18-20 – 7000 Forest Park – Alarm
- 4-18-20 – 6300 Evers Rd. – Disturbance/Shots Fired
- 4-18-20 – 5600 Evers Rd. – Suspicious Vehicle
- 4-18-20 – 6800 Bandera Rd.– Alarm
- 4-18-20 – 6000 Bandera Rd.– Suspicious Vehicle
- 4-18-20 – 6000 Grissom Rd. – Disturbance
- 4-18-20 – 6900 Forest Meadow – Theft
- 4-19-20 – 6700 Bandera Rd. – Alarm
- 4-19-20 – 6200 Echo Hill – Violation of a City Ordinance (Inoperable Vehicle)
- 4-19-20 – 6300 Bandera Rd. – Alarm
- 4-19-20 – 5500 Bandera Rd. – Alarm
- 4-19-20 – 7600 Linkside – Disturbance
- 4-19-20 – 6400 Bandera Rd. – Disturbance
- 4-19-20 – 6500 Trotter Ln. – Suspicious Person

- 4-19-20 – 6300 Bandera Rd. – Alarm
- 4-20-20 – 6300 Forest Bend – Disturbance
- 4-20-20 – 5900 Forest Ledge – Suspicious Person
- 4-20-20 – 6300 Forest Bend – Disturbance
- 4-20-20 – 5600 Evers – Theft of a Vehicle
- 4-20-20 – 6000 Bandera Rd. – Alarm
- 4-20-20 – 5500 Bandera Rd. – Alarm
- 4-20-20 – 5600 Bandera Rd. – Crash
- 4-20-20 – 5900 Wurzbach Rd. – Telephone Harassment
- 4-20-20 – 6400 Bandera Rd. – Violation of a City Ordinance (COVID-19 Order)
- 4-20-20 – 6700 Poss Rd. – Alarm
- 4-20-20 – 5300 Wurzbach Rd. – Unauthorized Use of a Motor Vehicle
- 4-20-20 – 5300 Brisa Estates – Found Open Door
- 4-21-20 – 5600 Bandera Rd. – Criminal Mischief \$100 < \$750
- 4-21-20 – 5400 Bandera Rd. – Criminal Mischief \$100 < \$750
- 4-21-20 – 7200 Trace Buckle – Theft of Service
- 4-21-20 – 5600 Grissom Rd. – Forgery
- 4-21-20 – 5900 Forest Cove – Alarm
- 4-21-20 – 6000 Wurzbach Rd. – Crash
- 4-21-20 – 7100 Bandera Rd. – Crash
- 4-21-20 – 5600 Evers Rd. – Disturbance
- 4-21-20 – 6300 Evers Rd. – Suspicious Person
- 4-21-20 – Timberhill at Autumn Chase – Suspicious Vehicle
- 4-21-20 – 5400 Nutmeg Trl. – Suspicious Vehicle
- 4-21-20 – 6000 Lanman – Disturbance
- 4-21-20 – 6000 Grissom Rd. – Theft
- 4-22-20 – 5900 Forest Mill – Suspicious Person
- 4-22-20 – 5600 Evers Rd. – Aggravated Assault
- 4-22-20 – 6600 Bandera Rd. – Alarm
- 4-22-20 – 7000 Forest Moss – Burglary of a Vehicle
- 4-22-20 – 7100 Forest Moss – Burglary of a Vehicle
- 4-22-20 – 6900 Bandera Rd. – Crash
- 4-23-20 – 6800 Bandera Rd. – Alarm
- 4-23-20 – 7000 Forest Way – Burglary of a Vehicle
- 4-23-20 – 6000 Forest Crest – Burglary of a Vehicle
- 4-23-20 – 6300 Rue Marilyne – Harassment
- 4-23-20 – 7000 Autumn Chase – Alarm
- 4-23-20 – 6700 Huebner Rd. – Violation of a City Ordinance (COVID-19 Order)
- 4-23-20 – 7300 Canterfield – Alarm
- 4-23-20 – 6400 Grissom Rd. – Alarm
- 4-23-20 – 7300 Canterfield Rd. – Alarm
- 4-23-20 – 6900 Forest Crest N. – Alarm
- 4-23-20 – 6300 Rue Marilyne – Disturbance
- 4-23-20 – 5300 Cilantro Pl. – Found Open Garage Door
- 4-23-20 – 6200 Walking Gate – Suspicious Vehicle
- 4-23-20 – 6600 Forest Haven – Found Open Car Trunk
- 4-23-20 – 6400 Evers Rd. – Suspicious Vehicle
- 4-24-20 – Hoofs Ln at Forelock - Suspicious Vehicle
- 4-24-20 – 7100 Forest Brook – Disturbance
- 4-24-20 – 7100 Bandera Rd. – Criminal Mischief
- 4-24-20 – 6600 Bandera Rd. – Suspicious vehicle

- 4-24-20 – 7100 Larksong – Disturbance
- 4-24-20 – 5600 Grissom Rd. – Disturbance
- 4-24-20 – Forest Mont at Forest Rim – Suspicious Vehicle
- 4-24-20 – Blacksmith at Timberhill – Suspicious Vehicle
- 4-24-20 – 7000 Forest Meadow – Found Open Garage Door
- 4-24-20 – 7000 Forest Meadow – Found Open Garage Door
- 4-24-20 – 6000 Forest Ridge – Found Open Garage Door
- 4-24-20 – 5900 Forest Mill – Found Open Garage Door
- 4-24-20 – 7400 Horse Tail – Found Open Garage Door
- 4-24-20 – 5600 Wurzbach Rd. – Crash
- 4-24-20 – 5400 Bandera Rd. – Forgery
- 4-24-20 – 5900 Bandera Rd. – Crash
- 4-24-20 – 6000 Bandera Rd. – Crash
- 4-24-20 – 5300 Brisa Estate – Alarm
- 4-24-20 – 7600 Eckhert Rd. – Burglary of a Building
- 4-24-20 – 5900 Forest Ridge – Burglary of a Vehicle
- 4-25-20 – 7200 Poss Rd. – Alarm
- 4-25-20 – 5600 Bandera Rd. – Alarm
- 4-25-20 – 5600 Grissom Rd. – Disturbance/Gunshots
- 4-25-20 – 5900 Bandera Rd. – Alarm
- 4-25-20 – 6400 Evers Rd. – Alarm
- 4-25-20 – 5300 Cilantro Pl. – Found Open Garage Door
- 4-25-20 – 6800 Bandera Rd. – Alarm
- 4-25-20 – 6400 Evers Rd. – Suspicious Person
- 4-26-20 – 6600 Bandera Rd. – Alarm
- 4-26-20 – 6007 Grissom Rd. – Disturbance
- 4-26-20 – 5700 N.W. Loop 410 – Criminal Mischief
- 4-26-20 – 5400 Bandera Rd. – Found Open Door
- 4-26-20 – 6500 Adair Dr. – Alarm
- 4-26-20 – 5400 Bandera Rd. – Alarm
- 4-26-20 – 6300 Bandera Rd. – Alarm
- 4-26-20 – 7200 Bandera Rd. – Criminal Mischief \$100 < \$750
- 4-26-20 – 7000 Evening Sun – Burglary of a Vehicle
- 4-26-20 – 5600 Bandera Rd. – Criminal Trespass
- 4-26-20 – 6800 Bandera Rd. – Criminal Mischief \$100 < \$750
- Citations - 41
- Warnings – 15
- Active CID Investigations:
 - Cases Filed by CID, Two (4):
 - One (1) Family Violence-Strangulation
 - One (1) Possession of a Controlled Substance <4
 - One (1) Assault-Bodily Injury
 - One (1) Burglary of a Vehicle
- Active CID Investigations:
 - Possession for a Controlled Substance
 - Robbery
 - Assault – Family Violence
 - Theft of Mail
 - Aggravated Robbery
 - Criminal Mischief
 - Criminal Mischief (<\$750)

- Theft \$100-750
- Deadly Conduct
- Evading Arrest Vehicle
- Evading Arrest Foot
- Burglary Vehicle (7)
- Additional CID Activity:
 - CID personnel searched for runaway child.
 - Detective Alonzo made an on-sight burglary arrest (Assist SAPD).
 - Attended meetings with SAPD regarding multi-jurisdictional burglaries – a suspect has been developed and five cases have been cleared
 - All detectives are reviewing Google/YouTube video downloads
 - Detective King recovered stolen property from a burglary vehicle case.
 - CID assisted SAPD narcotics and property crimes in the recovery of a stolen firearm.
- Code Enforcement
 - Thirty-Nine (39) Violation of a City Ordinance door tags issued.
 - Twenty-Six (26) Violation of a City Ordinance warning letters were sent.
 - One (1) Violation of a City Ordinance citation was issued.
 - Code Enforcement tagged a total of eight (8) junked/abandoned/illegal vehicles.
 - Sixty-Eight (68) bandit sign complaints.
 - There were thirteen (13) graffiti complaints.
 - Ten (10) building code violations were handled.
 - Twenty-three (23) grass/weed violations.
 - One (1) pool violation was resolved.
 - Seven (7) trash/debris complaints were resolved.
 - Nine (9) miscellaneous code related calls were handled.
- Animal control
 - No Animal Control related citations were issued.
 - Twelve (12) Animal Control related Violation of a City Ordinance door tag warnings were issued.
 - Nine (9) Animal Control related letters were sent to homeowners.
 - Twenty-six (4) at large dogs were reported and none were impounded.
 - Seven (7) dead animal pick up calls included; two (2) cats, one (1) deer, one (1) raccoon and three (3) skunks.
 - Six (6) miscellaneous animal calls were handled.
 - Eleven (11) wild animal-related calls were responded too.
- Impound Lot

○ Total Vehicles Towed During Reporting Period	20
▪ Traffic	12
▪ Arrest	05
▪ VCO	01
▪ Other	02
- Training
 - All formal training has been canceled due to the COVID-19 Virus.
- Community Service
 - The Leon Valley Police Department continues to work with the Leon Valley Senior Center leadership to provide assistance to local seniors. Over the last few weeks our officers have picked up medicine and food, changed light bulbs, removed hazardous waste, and attended to several other needs of our citizens. This free service will continue as long as needed.
 - The Leon Valley Police Department and the Leon Valley Fire Department teamed together to provide "birthday parades" for five children stuck inside their homes due to the COVID

Pandemic. The departments purchased birthday presents for each kid and delivered them in the name of the City of Leon Valley.

- The Leon Valley Police Department has teamed up with Meals on Wheels to identify those in need from the Leon Valley area. The program administers aide to 40 people within Leon Valley, delivering food and groceries on a regular basis. The police department has taken over that responsibility for Meals and Wheels, and we have reached out to all of the residents to let them know to call us directly if we can be of assistance. The 40 residents were ecstatic about our involvement, and we have already been delivering items too many of them.
- The Leon Valley Police Department has been actively reaching out to business owners that are open to see what we can do to help. We continue to maintain an open dialogue with them on their needs, as well as keeping them updated on the changes due to the new/updated Corona Virus executive orders at the local, county and state levels.
- **Donations Received During COVID 19 Crisis– Special Thank You To:**
 - 100 Club of San Antonio – Masks, Gloves, Sanitizer
 - HEB - Sanitizer
 - Ms. Terri Hall on Gumtree – Masks
 - Unknown LV nail salon – Masks/gloves
 - Monster Drinks – 2 cases
 - The Sassy Chic Boutique - (Alex’s wife) - Masks
 - Trutela Insurance – 20 Hamburger meals from Hamburger factory
 - Little Caesar’s Pizza (David Jones Corporate office in Chicago) – Pizza
 - Rita’s Cocina – Tacos
 - Serve Pro – decontaminated police vehicles
 - Tint World – decontaminated police vehicles
 - Shipley’s Donuts - pastries
 - Tia’s Café – Tacos
 - Amigas Café – Breakfast
 - Greg Brockhouse (Aligned Mortgage) and Brian Pena (Remax Realtors) – Breakfast
 - Henry’s Puffy Tacos- Breakfast Tacos
 - Dr. Catherine Rodriguez- Facemasks & Gloves

Fire Department

- **Fire Department employees had their 1-year anniversary** - Firefighter Elliot Gangwer and Reuben Salas have reached their 1 year anniversary. Both have completed their probationary period successfully.
- **Happy Birthday Parade for a Resident** - The Fire Department, along with the Police Department, drove by 7315 Canterfield Rd for a birthday celebration for event. Kennedy turned 8 on April 21 and the Fire and Police department were invited to participate in a drive by celebration to wish her a Happy Birthday. The fire department had 3 vehicles participate in the event.
- **Community Care Box** – The Fire Department set up the Community Care Box Monday, April 20, 2020. We are collecting goods from the community and we will be distributing the donated items to individuals that may be in need. Councilwoman Donna Charles was the first person to donate to this cause.
- **Annual Pump and Ladder Testing** – The Fire Department had its annual fire pump and ladder testing for all apparatuses and all ladders completed on April 18, 2020, by a 3rd party inspection and testing service. Only 1 item failed out of 20.
- **Disinfecting of City Vehicles** – Servepro at Braun Station donated their service to the City on 4/21/2020 to disinfect all city vehicles. All fire department vehicles, most of the Police Department vehicles, and most of Public Works vehicles were professionally sanitized at no cost to the city.
- **Donations Received During COVID 19 Crisis– Special Thank You To:**
Medical Innovation Consulting, Josh Stevens – Cleaning supplies and hand sanitizer

Miracle Paint and Body, Manual Rubio – Gloves and Mask
Several Resident – Hand sewn face mask
Baptist Hospital Systems, Adam Gibbs – Food for firefighters
Deep Eddy Distillery – Hand sanitizer
ServPro – Disinfected All City Vehicles

Community Development Department

- 2018 Comprehensive Plan Update:
 - At their March 10, 2020 meeting, the Planning and Zoning Commission voted to create a sub-committee of the Commission to evaluate submittals received for further recommendation to the Commission as a body and subsequent recommendation to the City Council.
- Planning and Zoning Commission
 - The Planning and Zoning Commission held a Regular Meeting on Tuesday, March 10, 2020. The following items were considered:
 - ZC-2020-01 (Zone Change)-A request by Manuel Rubio for a Zone Change from B-3, Commercial District with Sustainability Overlay (SO), to B-3, Commercial District with Commercial Industrial Overlay (CIO) on approximately 5 acres. **Approved**
 - SUP-2020-04 (Specific Use Permit) – A request by David Holland for a Specific Use Permit for a Bar at 4700 Timco West Road Suite 105. **Approved**
 - The next Commission meeting is tentatively scheduled for Tuesday, May 26, 2020.
 - Board of Adjustment
 - The Board of Adjustment held a meeting on Thursday, April 16, 2020. The following item was considered.
 - VR-2020-01 (Variance) - A request by White-Conlee Builders for a Variance to the Zoning Code regarding minimum lighting standards at 5072 Timber Hill Drive. **Approved**
- Plats
 - Staff has not received any new final plat or replat requests.
- City Council
 - The Planning and Zoning Department has the following development related Items scheduled for consideration at the May 5, 2020, City Council meeting:
 - SUP-2020-04 (Specific Use Permit) – A request by David Holland for a Specific Use Permit for a Bar at 4700 Timco West Road Suite 105. (2nd Reading)
- Permitting and Records
 - 0 Walk-Ins
 - 33 Building Permits Issued/Processed (including trade permits)
 - Received 5 Certificate of Occupancy Applications
 - Issued 3 Certificates of Occupancy

Business Relations - Economic Development

- Attended Webinar – COVID-19: A 10-point Action Plan for Economic Developers
- Attended Webinar – Seguin Chamber presents: Abatements and Tax Increment Reinvestment Zones
- Facilitated Teleconference Call – White House Briefing: Coronavirus Aid, Relief, and Economic Security (CARES) Act
- Attended Webinar – IECD: Economic Development and COVID-19
- Attended Webinar – COVID-19: War Chest for Response and Recovery
- Facilitated ON IT Team Meeting – 4/15/2020
- Attended Webinar – GIS Tools for Economic Developers

- Attended Webinar – Short-Term Rental Compliance (Airbnb)
- Attended Webinar – COVID-19: Steps to Get CDBG Dollars Working Locally
- Attended Webinar – The Great Reset: Strategies and Data for Recovery
- Assisted Elected Official with City Council GoToMeeting
- Facilitated Conference Call – White House Briefing: Reopening America
- Worked on EDCD Advisory Committee Agenda and two (2) project proposals
- Composing Data from Local EDC programs to support local businesses. Data to be shared with EDCD Committee and City Council
- Attended (City Representative) AACOG Webinar – Comprehensive Economic Development Strategy Committee Meeting
- Disseminated important information, programs, and opportunities to Businesses, Staff, and EDCD Committee Members via email
- Answered and replied to a large number of calls and emails concerning the applicability of Public Health Directives
- Disseminated COSA, Bexar County, and AACOG literature to the business community
- Assisted exempt businesses with temporary signage
- Maintaining ON IT workbook
- Audit:
 - Continue to work extensively to capture phone numbers, email, and website of Leon Valley businesses
 - Provide specific filtered business information to other city departments
- Enforcement:
 - None
- Zoning Inspections:
 - 7071 Bandera – Asset Insurance Group
 - 5650 Grissom – The Finley Apartments
 - 5601 Bandera #120 – LA Fitness – 3 failed inspections
 - 6613 Evers - Texas Crab Boil
 - 5405 Bandera #128 – Window World
- Stop Work Orders:
 - None

City Secretary

- Since the last report, the City Secretary’s Office has received 27 open record requests. As requested by City Council, I have included the names of those who submitted the 27 requests. The requestors were:
 - Carole Bartholomew
 - Great West Casualty
 - Malachi Williams
 - Rose Zachary
 - Debra Porter
 - David Taylor
 - Yesica Antu-Sanchez
 - Garrett Saylor
 - Tori Karen
 - Victoria Blaha
 - The Finley
 - Charles Schlereth
 - Joy Hausler
 - Sparkling City Records
 - Sarah Smart

- Josh Stevens
- Chip Havermann
- Justin Pulliam
- Mark Fricks
- Caliegh Christensen
- Tony Saucedo
- Leslie Torres
- Sagirah Wilburn
- Ryan Harvey
- Homer H.
- Kris Garcia
- Metropolitan Reporting Bureau
- Prepared, posted and drafted City Council agendas.
- Posted Boards, Committees and Commission Agendas.
- Prepared and submitted for public notification, recently qualifying adopted City ordinances.
- Submitted the Proposed City Manager & City Council Proposed Fiscal Year 2021 Budget to the City Manager and Finance Director for review.
- Began training the Open Record Request Coordinator on April 21, 2020.
- On-Going Current Projects:
 - Working on an amendment for the Records Management Ordinance/Procedures.
 - Working on an amendment to the Code of Ordinances to allow for city-wide garage sales.
- Building Maintenance:
 - Had Police Department floor cleaned and old wax striped, loose floor tiles have been removed (waiting on replacement).
 - Coordinated with Public Works staff to do touch up of paint in City Hall and Police Department.

Library

- The Leon Valley Public Library is CLOSED until further notice.
- Please keep all library materials! All due dates have been extended and fines/fees will not accrue. The book drop is CLOSED.
- The Library WIFI is still available outside the library during normal business hours. The WIFI password can be found posted in the outside display case.
- At this time, we have transitioned to virtual services! We encourage all patrons to utilize our eBooks/audiobook collection on Overdrive (Lone Star Digital Library) <https://lonestardigitallibrary.overdrive.com/lonestardigitallibrary-leonvalley/content> and/or to visit our Facebook Page for virtual Storytime, crafts, book reviews, resources, etc. that you and your family can enjoy at home.
- Find us on social media platforms: Facebook, Twitter, Instagram, and Blogger.
- Additional resources can be found through the Bexar County BiblioTech Public Library System. As a resident of Bexar County, you qualify for a FREE library card. Sign-Up!
- Watch how the Leon Valley Public Library is changing Library Services on Spectrum News: <https://spectrumlocalnews.com/tx/san-antonio/news/2020/04/14/texas-libraries-offering-fun-online-activities>
- Please complete your US Census form! The 2020 Census impacts the federal funds that communities receive each year for programs and services such as schools, healthcare, and more. The Leon Valley Complete Count Committee's goal is 100% participation! Leon Valley Response Rate is currently at 58.8%. Please Complete your Census Questionnaire online at <https://my2020census.gov/> or by phone at 844-330-2020. Your Count Matters!
- We are not accepting Donation at this time! Please do not leave donations outside the library. They will be discarded!

- If you have any questions or concerns, please contact the library at 210-684-0720.

Upcoming Events:

- Special City Council Meeting Tuesday, May 5, 2020, at 5:45 p.m. Regular City Council Meeting Tuesday, May 5, 2020, at 6:00 p.m. in Council Chambers. Both meetings will be conducted in-person and by teleconference. The meeting will also be live-streamed.
- Next Regular City Council Meeting Tuesday, May 19, 2020, at 6:00 p.m. in Council Chambers.
- All city hosted events have been postponed until further notice.
 - All committee, board, and commission meetings are being conducted on an as-needed basis.